



Kaiser Woodland PFO

MEETING MINUTES BOARD

Thursday, December 2, 2021

EXECUTIVE BOARD MEMBERS PRESENT:

- | | | |
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| <input checked="" type="checkbox"/> KES– Michelle Murphy | <input checked="" type="checkbox"/> WES – Alyssa Wuestefeld | <input checked="" type="checkbox"/> Treasurer: Angelina Achak |
| <input checked="" type="checkbox"/> Secretary: Tiffany Slater | <input checked="" type="checkbox"/> Parliamentarian: Kellie Newcombe | <input type="checkbox"/> Auditor: Mona Agzour |
| <input checked="" type="checkbox"/> VP Membership: Stephanie Robson | <input checked="" type="checkbox"/> VP Communication: Adrienne Ainbinder | <input checked="" type="checkbox"/> VP Enrichment: Sarah Middleton |
| <input checked="" type="checkbox"/> VP Arts: Kyla Benson | <input checked="" type="checkbox"/> VP School Fundraisers: Courtney Lucas | |
| <input type="checkbox"/> VP Community Fundraising: Hedy Wertenbroek | | |

ADVISORY:

- | | | |
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| <input checked="" type="checkbox"/> Woodland Principal: Amy Nagy | <input checked="" type="checkbox"/> Kaiser Principal: Deborah Granger | <input checked="" type="checkbox"/> Asst Principal: Teri Lyn Schad |
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MEMBERS PRESENT: Cindy Beeson, Kenna Crouch, Sherrilynn Dangl, Layla Ellis, Erica Goe, Kim Grimm, Ellen Jones, Marci Kimura, Ashley Meyer, Jen Nelson, Kelly Siegel, Holly Soliday, Jeni Sorensen, Chelsie Stringham, Aimee Takumi, Nguyet Thomas

Agenda Item	Discussion/Action
Call to Order	Meeting started at 7:03pm, virtual quorum of the executive board
Minutes & Agenda	<p>Approval of the Minutes</p> <p style="text-align: right;">Tiffany motions to approve the Nov. 2021 PFO meeting minutes. Kellie seconds. Motion passes.</p>
Reports from Principals & Discussions	<p>Dr. Nagy</p> <ul style="list-style-type: none"> • Thank you for spectacular dine & dance + read-a-thon! • Kellie Seigel & Terry Schad is present for meeting. • Flag Deck with parents is in the works! Hopefully after the first of the year. • Classes have been showcased at flag deck for leadership roles. • Get word out on the gift card donations. <p>Teri Lyn Schad</p> <ul style="list-style-type: none"> • We are up to 38 parent volunteers at Woodland! Spread the word that we are ready for more! • If a parent is not able to volunteer in the classroom, then there are other opportunities like lunch, recess, gate, etc! <p>Dr. Granger</p> <ul style="list-style-type: none"> • Volunteers are back at Kaiser as well...come on by! • Sherrilynn Dangl is present. • Each quarter principals contribute to quarterly articles. Student Supervisions assistants have been highlighted. They are unsung heroes! • Dine-and-Dance was really well attended. Teachers enjoyed as well! • In the process of interviewing STEM teachers. • Grade level award ceremonies are back. • Play try-outs are taking place. Students are excited! • 6th Grade Science camp is scheduled for April 4-8. Open to all 6th grade students. PFO can help those that may need financial assistance. More to come on that.



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	<ul style="list-style-type: none"> • Our music teacher Carolyn Hansen is doing 2 different ensembles – the ukulele performance is happening live via zoom. Friday the 10th the orchestra is performing outside under the marquee. • School plan and safety plans are being turned in for approval.
Reports from Presidents	President Reports – Michelle Murphy <ul style="list-style-type: none"> • Kudos to Dine and Dance and Read-A-Thon! Alyssa <ul style="list-style-type: none"> • Open Roles – Please recruit! Key Positions are open and need to fill
Treasurer Update	Treasurer – Angelina <ul style="list-style-type: none"> • Checks and updated budget have gone out. • Motioned for Dine and Dance to increase budget by \$6229. Michelle seconds. Motion passes. • Insurance Policy has gone up and we increased our liability insurance from 1 to 2 million. Michelle motioned for approval of increasing budget from \$440 to \$1355. Sarah seconds. Motion passes. • Read-A-Thon expenses increased bc of extra teachers gift cards so we need to increase budget by \$200. Kellie seconds. Motion passes. • Please make sure to get approval on expenditures that will be over budget prior to spending.
VP Reports & Discussions	COMMUNICATIONS – Adrienne <ul style="list-style-type: none"> • Adrienne is leaving. VP of communications is needed • Calendar Manager is needed • Knightline organizer is needed • Technology manager is needed • Anyone interested in any of these positions please contact Adrienne – she will provide all the support needed. • Yearbook deadlines are coming up. In January, 6th grade baby photos will be requested. February will be the cover design contest. March 31st will be Love Line deadline. April is custom page deadline and May the yearbook team will finalize everything. June 1st yearbooks will be on campus. MEMBERSHIP – Stephanie Robson <ul style="list-style-type: none"> • No new updates COMMUNITY FUNDRAISING – Hedy Wertenbroek <ul style="list-style-type: none"> • Carnival is 5/14/21. Working on silent auction and there will be an art walk. DJ is booked. • Restaurant Fundraiser: \$269 from Hola Adios, \$148 from Fresh Bros. no total from Rooster Café yet. • Next one is East Annex on Dec.6-10 and 25% of proceeds will go back to school. ENRICHMENT – Sarah Middleton <ul style="list-style-type: none"> • Spring Afterschool Enrichment is underway – need a coordinator for Kaiser. Please help! SCHOOL FUNDRAISING – Courtney Lucas <ul style="list-style-type: none"> • Read-a-Thon was a huge success – thank you to the team! • Any suggestions for next year feel free to communicate. • Jog-A-Thon was scheduled for end of Jan. but it is now moved to 4/19-28. • Sweetheart Dance is in the works! ARTS – Kyla Benson <ul style="list-style-type: none"> • Things are moving ahead with the play. The theater has been confirmed. Auditions went well and rehearsals are starting next week. • Recess art is coming back after the new year – need volunteers!



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Other Business	
Adjournment	Meeting adjourned at 7:53 pm.