



# Kaiser Woodland PFO

# MEETING MINUTES BOARD

Tuesday, November 2, 2021

## EXECUTIVE BOARD MEMBERS PRESENT:

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> KES– Michelle Murphy            | <input checked="" type="checkbox"/> WES – Alyssa Wuestefeld               | <input checked="" type="checkbox"/> Treasurer: Angelina Achak      |
| <input checked="" type="checkbox"/> Secretary: Tiffany Slater       | <input type="checkbox"/> Parliamentarian: Kellie Newcombe                 | <input type="checkbox"/> Auditor: Mona Agzour                      |
| <input checked="" type="checkbox"/> VP Membership: Stephanie Robson | <input checked="" type="checkbox"/> VP Communication: Adrienne Ainbinder  | <input checked="" type="checkbox"/> VP Enrichment: Sarah Middleton |
| <input checked="" type="checkbox"/> VP Arts: Kyla Benson            | <input checked="" type="checkbox"/> VP School Fundraisers: Courtney Lucas |  |
| <input type="checkbox"/> VP Community Fundraising: Hedy Wertenbroek |   |  |

## ADVISORY:

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Woodland Principal: Amy Nagy | <input checked="" type="checkbox"/> Kaiser Principal: Deborah Granger | <input type="checkbox"/> Asst Principal: Teri Lyn Schad |
|---|---|---|

**MEMBERS PRESENT:** Melissa Guerin, Ellen Jones, Marci Kimura, Michelle Koeller, Miss Kwan, Heather Magonigal, Rebecca Metodiev, Megan Miller, Dawn Nicolaisen, Holly Soliday, Jeni Sorensen, Chelsie Stringham, Aimee Takumi, Kori Tippett

Agenda Item	Discussion/Action
Call to Order	Meeting started at 7:02pm, virtual quorum of the executive board
Minutes & Agenda	<p><b>Approval of the Minutes</b></p> <p style="text-align: right;">Tiffany motions to approve the Oct. 2021 PFO meeting minutes. Adrienne seconds. Motion passes.</p>
Reports from Principals & Discussions	<p><b>Dr. Nagy</b></p> <ul style="list-style-type: none"> <li>• Not Present</li> </ul> <p><b>Dr. Granger</b></p> <ul style="list-style-type: none"> <li>• Huge thanks for the amazing Trunk-or-Treat</li> <li>• New calendar made for a busy week with Halloween, Red Ribbon Week and Conferences. We should look at that to possibly make a change.</li> <li>• Hired a new reading and math intervention teacher: Troy Watson.</li> <li>• Nurse retired and moved out of state so we are in the process of hiring a new nurse. Robyn Sparks health assistant is there if anyone has medical needs.</li> <li>• We Love Stem submitted it's MOU for engineering teacher and applications are being reviewed.</li> <li>• Shirley Kwan, student council leader, spoke about charitable act projects students are coming up with.</li> <li>• Next Wednesday we will have our first in-person flag deck – no parents allowed. Celebrating the winners of the bully prevention and What Makes Kaiser Special essay contest. A local realtor is donating \$1000 to gaga ball pit.</li> <li>• Regarding volunteers – instruction will be coming from teachers. Volunteers must be vaccinated and registered with the Raptor system.</li> <li>• Nov. 9<sup>th</sup> is our first ELAC meeting via zoom at 5:30. Would love a PFO rep to share what PFO is up to.</li> </ul>
Reports from Presidents	<p><b>President Reports – Alyssa Wuesterfeld</b></p> <ul style="list-style-type: none"> <li>• Thank you to the Movie night team.</li> <li>• Thank you to Trunk or Treat team. Huge success!</li> </ul>



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	<ul style="list-style-type: none"> <li>• Thank you Red Ribbon Team</li> </ul>
<p><b>Treasurer Update</b></p>	<p><b>Treasurer – Angelina</b></p> <ul style="list-style-type: none"> <li>• Updated budget has been sent out.</li> <li>• Check signing is this Friday the 5<sup>th</sup>. Requests need to be received by end of day Thursday the 4<sup>th</sup>.</li> <li>• Next check signing is 2 weeks from this Friday</li> <li>• Spirit wear needs to be re-ordered to fill pending orders. Both Woodland and Kaiser t-Shirts.</li> <li>• Move to vote to increase spirit wear budget by \$1066.40</li> <li>• Sarah seconds that motion &amp; motion passes.</li> <li>• Dine and Dance is over \$18,000 in sales and sponsors</li> </ul>
<p><b>VP Reports &amp; Discussions</b></p>	<p><b>COMMUNICATIONS – Adrienne Ainbinder</b></p> <ul style="list-style-type: none"> <li>• Agree with Dr. Granger to move red ribbon week</li> <li>• Thank you to all on communication team for all the help to make everything happen!!!</li> </ul> <p><b>MEMBERSHIP – Stephanie Robson</b></p> <ul style="list-style-type: none"> <li>• No new updates</li> </ul> <p><b>COMMUNITY FUNDRAISING – Hedy Wertenbroek</b></p> <ul style="list-style-type: none"> <li>• Dine and Dance - Raised \$20,000 in sponsorships and ticket sales are trending higher than last one. Teacher's tickets are hopefully going to be funded by parents</li> <li>• Movie Night – We are going to make some changes but overall a big success</li> <li>• Carnival – May 14<sup>th</sup> is the date and field is secured with district. Looking for cool experiences for auction. Remind Dr. Nagy about the coveted parking spot for auction</li> <li>• Restaurant Fundraiser – Hola Adios is still tallying their totals. Rooster Café is the 11<sup>th</sup> and East Annex is online the 6<sup>th</sup>-10<sup>th</sup>,</li> </ul> <p><b>ENRICHMENT – Sarah Middleton</b></p> <ul style="list-style-type: none"> <li>• Fall Book Fair: Big thanks to Rebecca and Erika - \$4243.00 has been raised!</li> <li>• Spring Book Fair: In person in the spring is hopeful</li> <li>• Red Ribbon Week: Big Success</li> <li>• Div &amp; Inclusion: Survey went out last month to collect feedback on activities this year. Nov. is national Native American Heritage Month.</li> <li>• After School Enrichment will be back in the spring</li> <li>• Bike To School will be in May</li> </ul> <p><b>SCHOOL FUNDRAISING – Courtney Lucas</b></p> <ul style="list-style-type: none"> <li>• Read-A-Thon starts next week. Packets will be going home this week. Need a few more Kaiser parents to do bingo stations. Theme is Wild about Reading</li> </ul> <p><b>ARTS – Kyla Benson</b></p> <ul style="list-style-type: none"> <li>• Play is full steam ahead. Venue is Huntington Beach Library. They are expensive but it will be a wash. Moving to increase venue budget from \$2500 to \$14,997.50. Seconded my Michelle. Motion passed.</li> <li>• Dr. Granger asked about venue capacity restrictions and masks.</li> <li>• Show Dates are March 4<sup>th</sup>, 2022.</li> <li>• Rehearsals will hopefully be in the MPR btwn 3-5:15. It may need to be outside but Dr. Granger will check into.</li> </ul>



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	<ul style="list-style-type: none"><li>• We will not be allowed to have Jr. Directors.</li><li>• Brian Clark is using his budget to get music equipment and learning videos.</li></ul>
<b>Other Business</b>	
<b>Adjournment</b>	<b>Meeting adjourned at 7:44 pm.</b>