



MEETING MINUTES BOARD

Kaiser Woodland PFO

Wednesday, June 2, 2021

EXECUTIVE BOARD MEMBERS PRESENT:

- | | | |
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| <input checked="" type="checkbox"/> KES– Michelle Murphy | <input checked="" type="checkbox"/> WES – Sarah Middleton | <input checked="" type="checkbox"/> Treasurer: Angelina Achak |
| <input checked="" type="checkbox"/> Secretary: Hedy Wertenbroek | <input type="checkbox"/> Parliamentarian: Erin Bell | <input checked="" type="checkbox"/> Auditor: Mona Agzour |
| <input checked="" type="checkbox"/> VP Membership: Stephanie Robson | <input checked="" type="checkbox"/> VP Communication: Adrienne Ainbinder | <input checked="" type="checkbox"/> VP Enrichment: Tiffany Slater |
| <input checked="" type="checkbox"/> VP Arts: Wendy Horne | <input checked="" type="checkbox"/> VP School Fundraisers: Kellie Newcombe | <input checked="" type="checkbox"/> VP Technology: Tami McBride |
| <input checked="" type="checkbox"/> VP Community Fundraisers: Elizabeth McNerney | | |

ADVISORY:

- | | |
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| <input checked="" type="checkbox"/> Woodland Principal: Amy Nagy | <input checked="" type="checkbox"/> Kaiser Principal: Deborah Granger |
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MEMBERS PRESENT: Ella Jones, Holly Stefani, Alyssa Wuesterfeld, Alex Williamson

Agenda Item	Discussion/Action
Call to Order	Meeting started at 7:03 pm, virtual quorum of the executive board
Minutes & Agenda	<p>Approval of the Minutes</p> <p style="text-align: right;">Michelle motions to approve the May PFO Meeting Minutes. Kelly seconds. Motion passes.</p>
Reports from Principals & Discussions	<p>Dr. Nagy</p> <ul style="list-style-type: none"> • Reading about kindness to remind students about being kind – Kind buttons and stickers will be going out to students and be kind yard signs to help our community and school. • Excited to knight the 2nd graders with Dr. Granger as a promotion to moving to Kaiser • Tea in a bag gifts going out • Kinder round up posted in slides – easy with links <p>Dr. Granger</p> <ul style="list-style-type: none"> • Wrapping up the end of the school year. • 6h grade Math placement test just happened. • Thank you to the PFO for being patient with us on accessibility to the PFO room • Yearbooks have arrived. • Graduation is happening in person! Very exciting and being done safely.
Reports from Presidents	<p>President Reports – Michelle Murphy & Sarah Middleton</p> <ul style="list-style-type: none"> • Sarah gives a President update – Thank you to everyone for the years.
Treasurer Update	<p>Treasurer – Angelina</p> <ul style="list-style-type: none"> • General budget discussion • Last day to submit check requests is Friday, June 11, 2021. <p>ACTION ITEM: Approve to go over budget for the read-a-thon total of \$2,479.</p> <ul style="list-style-type: none"> - \$2200 for teacher rewards for fundraising - \$279.35 for overage on print / Zoom costs - Net income \$41,411.65



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Angelina moves to approve the 20-21 Budget Update.
Stephanie Seconds.
Motion Passes.

VP Reports & Discussions

SCHOOL FUNDRAISING – Kellie Newcombe

- Question for PFO: Can we do hats and sweatshirts for Fall 21-22? Hedy is getting lots of requests for hats and sweatshirts. Can use the same design that is on the tie dye tees. Could do hats and hoodies (heathered or tie-dyed).

COMMUNITY FUNDRAISING – Elizabeth McNerney

- Dine & Dance-light proposal – Mariah McDaniel
 1. June 2 outdoors at Salty Bear Brewing Co.
 2. Live music and food truck
 3. \$25 a ticket (covers entry and one beverage)

COMMUNICATIONS – Adrienne Ainbinder

- Last Knightline will be Sunday, June 6
- Yearbooks
 1. Yearbooks began arriving at schools May 28; will be distributed next week
 2. Yearbooks can still be purchased and shipped to child's home address
 3. Yearbooks raised approx. \$1,350 (Kaiser) + \$840 (Woodland) -funds raised will roll-over to next year for membership prepaid books and then return any additional cash.
 4. Note for 2021-22 school year: TreeRing will offer a discount for books purchased early. Membership and Communications should work together to keep an eye on this.
- Read-A-Thon
 1. 22 teachers received \$100 gift cards for their classrooms raising \$50/student or more.
 2. Cards were picked up at a private event at Lakeshore Learning, Fountain Valley.
 3. Note: Lakeshore would be happy to host another event as we return to school in August. Opportunity for PFO to host teachers (and/or a meal at Stonefire next door) and to welcome them back.
- Getting Ready for Next Year
 1. New letter for Aeries portal needed! Adrienne will draft; need direction on who to send to and deadline
 2. Proposing a Welcome Back Picnic:
 - a. Proposed date: Saturday, Aug. 21 (weekend before school resumes; class assignments typically come out this day)
 - b. Plan A: on school lawn; Plan B: local park
 - c. Format:

Everyone is welcome - no cost to attend;
 - Can stagger times and/or areas to help grade-levels gather and reacquaint themselves (note: this replaces the Kinder play date and also serves as a make-up for Kinder / 3rd graders in this current school year who didn't get a playdate/orientation)

Will adjust in accordance with any health department guidance at that point in time
 - d. Outreach: Tables set up with PFO info including membership, volunteer info, and sign-ups for fundraising items like Ralph's card and communications items like Knightline / social media.



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	<p>e. Request: Would love a committee to help with this, planning needed over the summer is minimal; would also like to staff the PFO table with volunteers from current/upcoming year (will post a sign-up in August)</p> <p>ENRICHMENT – Tiffany Slater</p> <ul style="list-style-type: none">• Discussion on if we can plan after-school enrichment yet and what guidelines need to be followed <p>MEMBERSHIP – Stephanie Robson</p> <ul style="list-style-type: none">• Court Party drive-thru took place Thursday, May 20 in Kaiser's main parking lot <p>ARTS – Wendy Horne</p> <ul style="list-style-type: none">• No Update this meeting <p>TECHNOLOGY – Tami McBride</p> <ul style="list-style-type: none">• No Update this meeting
Other Business	Next PFO Meeting: TBA
Adjournment	Meeting adjourned at 7:57pm.