



Kaiser Woodland PFO

MEETING MINUTES BOARD

Wednesday, March 3, 2021

EXECUTIVE BOARD MEMBERS PRESENT:

- | | | |
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| <input checked="" type="checkbox"/> KES– Michelle Murphy | <input checked="" type="checkbox"/> WES – Sarah Middleton | <input checked="" type="checkbox"/> Treasurer: Angelina Achak |
| <input type="checkbox"/> Secretary: Hedy Wertenbroek | <input type="checkbox"/> Parliamentarian: Erin Bell | <input checked="" type="checkbox"/> Auditor: Mona Agzour |
| <input type="checkbox"/> VP Membership: Stephanie Robson | <input checked="" type="checkbox"/> VP Communication: Adrienne Ainbinder | <input type="checkbox"/> VP Enrichment: Tiffany Slater |
| <input checked="" type="checkbox"/> VP Arts: Wendy Horne | <input checked="" type="checkbox"/> VP School Fundraisers: Kellie Newcombe | <input checked="" type="checkbox"/> VP Technology: Tami McBride |
| <input type="checkbox"/> VP Community Fundraisers: Elizabeth McNerney | | |

ADVISORY:

- | | |
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| <input checked="" type="checkbox"/> Woodland Principal: Amy Nagy | <input checked="" type="checkbox"/> Kaiser Principal: Deborah Granger |
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MEMBERS PRESENT: Andrea Heslington, Alex Williamson, Alyssa Wuestefeld

Agenda Item	Discussion/Action
Call to Order	Meeting started at 7:03 pm, virtual quorum of the executive board
Minutes & Agenda	Approval of the Minutes Kellie Newcombe motions to approve the February PFO Meeting Minutes. Mona Agzour seconds. Motion passes.
Reports from Principals & Discussions	<p>Dr. Nagy</p> <ul style="list-style-type: none"> Supporting Reading at Home Zoom parent education session tomorrow, March 4th. In April, we'll host a parent education Zoom session with the authors of Inch & Miles; Ms. Gaylord has a connection. In May, we'll run a math session for parents over Zoom. In June, we'll run a summer learning fun session for parents over Zoom and the teachers will record helpful videos for summer learning. <p>Dr. Granger</p> <ul style="list-style-type: none"> The CSUF tutoring program has kicked off. We've got 40 Kaiser students and 40 CSUF students participating. 10 students are getting tutored per day. Would be great for us to give some Kaiser swag (t-shirts?) to CSUF students at the end of this program. Now that we have a new Secretary of Education, we're waiting to hear about state testing this year. The State of California is currently in its testing window. The Secretary will provide guidance to the State and we'll go from there. The State has prepped three different options in case testing does happen.
Reports from Presidents	<p>President Reports – Michelle Murphy & Sarah Middleton</p> <ul style="list-style-type: none"> Thanks to this amazing PFO board for all you're doing! We've got so many volunteers especially helping make our Read-A-Thon a success and we very much appreciate you.
Treasurer Update	<p>Treasurer – Angelina</p> <ul style="list-style-type: none"> General budget discussion



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	<ul style="list-style-type: none">• We have checks that are super old – like two years old. Angelina is looking into; may need to place a stop payment on these checks.
VP Reports & Discussions	<p>SCHOOL FUNDRAISING – Kellie Newcomb</p> <ul style="list-style-type: none">• No update this meeting <p>COMMUNITY FUNDRAISING – Elizabeth McNeerney</p> <ul style="list-style-type: none">• No update this meeting <p>COMMUNICATIONS – Adrienne Ainbinder</p> <ul style="list-style-type: none">• Read-A-Thon is almost here! • March 4 – Parent literacy Zoom hosted by Dr. Nagy• March 13/14 – Gate Decorating• March 15 – Special Parent Education Zoom with Dr. Darryl Adams• March 15-26 – Read-a-Thon• Fundraising on PTFundraiser.com• Track Reading minutes on trackmyreading.com, created by Marcus and Tami McBride (thank you!)• Visit kwfpo.org/read-a-thon for info + watch backpacks for• materials coming home week with details • March 29 - Pay it Forward Book Drive• March 31 - Final Results• We are seeking prizes/incentives for the Read-a-Thon. Can you help ask local businesses? Do you know of a business that might be willing to donate? We can provide in-kind sponsor recognition.• OC Yard Signs promo - OC Yard Signs will donate 15% of proceeds to the PFO for any birthday/graduation signs booked between now and the end of the school year. The customer would have to mention Kaiser and/or Woodland to receive the discount. Income from this fundraiser will go into the Fundraising – Misc. budget line item.• iv. Yearbooks are actively being worked on <p>ENRICHMENT – Tiffany Slater</p> <ul style="list-style-type: none">• No update this meeting <p>MEMBERSHIP – Stephanie Robson</p> <ul style="list-style-type: none">• No update this meeting <p>ARTS – Wendy Horne</p> <ul style="list-style-type: none">• Kaiser School Play discussion for 2021-2022 – yes, let's reinstate the play for next school year; will need to add back into PFO budget• Art Masters discussion – would cost an additional \$650 to get a 4th Art Masters program in place this school year. The board discussed and decided against adding a 4th artist; there's just no time in the school curriculum between now and the end of the year.



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	TECHNOLOGY – Tami McBride <ul style="list-style-type: none">● Reading Tracker App in development, nearly ready for testing● Update on NMUSD email issue with Knightline● Website Updates -- Read-A-Thon experience
Other Business	Next PFO Meeting: Wednesday, April 7 from 7-8pm – Virtual
Adjournment	Meeting adjourned at 7:50 pm.