



MEETING MINUTES BOARD

Kaiser Woodland PFO

Wednesday, January 13, 2021

EXECUTIVE BOARD MEMBERS PRESENT:

- | | | |
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| <input checked="" type="checkbox"/> KES– Michelle Murphy | <input checked="" type="checkbox"/> WES – Sarah Middleton | <input checked="" type="checkbox"/> Treasurer: Angelina Achak |
| <input checked="" type="checkbox"/> Secretary: Hedy Wertenbroek | <input type="checkbox"/> Parliamentarian: Erin Bell | <input checked="" type="checkbox"/> Auditor: Mona Agzour |
| <input type="checkbox"/> VP Membership: Stephanie Robson | <input checked="" type="checkbox"/> VP Communication: Adrienne Ainbinder | <input checked="" type="checkbox"/> VP Enrichment: Tiffany Slater |
| <input checked="" type="checkbox"/> VP Arts: Wendy Horne | <input checked="" type="checkbox"/> VP School Fundraisers: Kellie Newcombe | <input type="checkbox"/> VP Technology: Tami McBride |
| <input type="checkbox"/> VP Community Fundraisers: Elizabeth McNerney | | |

ADVISORY:

- | | |
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| <input checked="" type="checkbox"/> Woodland Principal: Amy Nagy | <input checked="" type="checkbox"/> Kaiser Principal: Deborah Granger |
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MEMBERS PRESENT: Andrea Heslington, Alyssa Wuestefeld

Agenda Item	Discussion/Action
Call to Order	Meeting started at 7:01 pm, virtual quorum of the executive board
Minutes & Agenda	<p>Approval of the Minutes</p> <p>Hedy motions to approve the December PFO Meeting Minutes. Angelina seconds. Motion passes.</p>
Reports from Principals & Discussions	<p>Dr. Nagy</p> <p>Prepping for the “Get to know Woodland” Zoom. Great opportunity for the school site for discussions and visions for the upcoming year. Last update was at least 10 years ago. Very unique campus and the school is excited to include Dr. Granger to introduce her to the Woodland Community and the unity of Woodland and Kaiser.</p> <p>Dr. Granger</p> <ul style="list-style-type: none"> • Lots of covid cases at school. Nothing transmitted directly at school but the surge in cases is obvious everyday. Sending out lots of emails letting classes known of covid cases and possible exposure. • ELAC update – meeting tomorrow night at 5pm. • Yearbook ideas. Ways to get pictures. • Art Masters is happening this month • Monday is a Holiday
Reports from Presidents	<p>President Reports – Michelle Murphy & Sarah Middleton</p> <ul style="list-style-type: none"> • Get to Know Woodland Zoom is Tues January 19th from 7-8pm • Have purchased the Webinar 500 add-on in Zoom for the next month; can accommodate up to 500 participants and will allow for Spanish simultaneous interpretation (\$140 hitting Admin Misc) Interpretation firm: Certified Interpreting Services (www.cisinterpreters.com) Rate for simultaneous interpretation: \$100/hour
Treasurer Update	<p>Treasurer – Angelina</p> <ul style="list-style-type: none"> • General budget discussion



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	<ul style="list-style-type: none">• Updated budget sent for review
VP Reports & Discussions	<p>SCHOOL FUNDRAISING – Kellie Newcomb</p> <ul style="list-style-type: none">• Sign up for Coin Up <p>COMMUNITY FUNDRAISING – Elizabeth McNerney</p> <ul style="list-style-type: none">• No Update this meeting <p>COMMUNICATIONS – Adrienne Ainbinder</p> <p>Yearbooks – on sale now.</p> <ol style="list-style-type: none">a. Flyers comingb. LoveLines are digital thru TreeRing – available now through April 15 or while supplies lastc. Collecting 6th Grade Baby Photos & Quotesd. Cover contest coming soon!e. TO DISCUSS with our principals: Both campuses had yearbooks donated from membership families & pre-orders earned us free books for students who may not be able to afford. Need to assign these books to students.f. TO DISCUSS: Photos for yearbooks needed! <p>K/W Virtual Town Hall: Wed, Feb 3 from 7:00-8:30pm</p> <ol style="list-style-type: none">a. Trustees Weigand, Crane, Barton confirmedb. Marketing will begin next 1-2 weeksc. Eventbrite for RSVPsd. Questions can be sent to hello@kwpfo.org <p>Read-A-Thon: March 16-26</p> <ol style="list-style-type: none">a. Outline of desired programming is progressingb. Planning an informal Zoom call on Wed, Jan 27 7:00-7:30pm to discuss plans to recruit volunteersc. We'll proceed with PTFundraiser platform, please see the website for pricing. <p>ENRICHMENT – Tiffany Slater</p> <ul style="list-style-type: none">- Diversity & Inclusion: Council now active; next meeting on 1/26- Looking for volunteers for read a loud- Would like to request Art masters for Feb. be in support of black history month <p>MEMBERSHIP – Stephanie Robson</p> <ul style="list-style-type: none">• 1. Membership: Parents should have received emails explaining how to redeem their free yearbooks and LoveLines at the higher membership levels• 2. Business sponsorship: There's a deadline for getting a logo on sponsorship banners – January 31. <p>ARTS – Wendy Horne</p> <ul style="list-style-type: none">• January art update. Winslow Homer. <p>TECHNOLOGY – Tami McBride</p>



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Other Business	Next PFO Meeting: February 10h – Virtual
Adjournment	Meeting adjourned at 7:35pm.