



MEETING MINUTES BOARD

Kaiser Woodland PFO

Wednesday, December 9, 2020

EXECUTIVE BOARD MEMBERS PRESENT:

- | | | |
|---|--|---|
| <input checked="" type="checkbox"/> KES– Michelle Murphy | <input checked="" type="checkbox"/> WES – Sarah Middleton | <input checked="" type="checkbox"/> Treasurer: Angelina Achak |
| <input checked="" type="checkbox"/> Secretary: Hedy Wertenbroek | <input type="checkbox"/> Parliamentarian: Erin Bell | <input checked="" type="checkbox"/> Auditor: Mona Agzour |
| <input type="checkbox"/> VP Membership: Stephanie Robson | <input checked="" type="checkbox"/> VP Communication: Adrienne Ainbinder | <input type="checkbox"/> VP Enrichment: Tiffany Slater |
| <input checked="" type="checkbox"/> VP Arts: Wendy Horne | <input checked="" type="checkbox"/> VP School Fundraisers: Kellie Newcombe | <input checked="" type="checkbox"/> VP Technology: Tami McBride |
| <input type="checkbox"/> VP Community Fundraisers: Elizabeth McNerney | | |

ADVISORY:

- | | |
|--|---|
| <input checked="" type="checkbox"/> Woodland Principal: Amy Nagy | <input checked="" type="checkbox"/> Kaiser Principal: Deborah Granger |
|--|---|

MEMBERS PRESENT: Andrea Heslington, Alyssa Wuestefeld, Holly Stefani, Alex Williamson, Ellen Jones

Agenda Item	Discussion/Action
Call to Order	Meeting started at 7:04 pm, virtual quorum of the executive board
Minutes & Agenda	<p>Approval of the Minutes</p> <p>Hedy motions to approve the October PFO Meeting Minutes. Tami seconds. Motion passes.</p>
Reports from Principals & Discussions	<p>Dr. Nagy</p> <ul style="list-style-type: none"> • Love building the Kaiser and Woodland gift card drive • Implementing a 30 minute block that focuses on reading that is focused directly on differentiation. Could be in phonics and fluency etc. • Woodland got a new Tile Wall from last years tile purchases. • Get to know Woodland zoom happening that will be Making sure that opportunities are available and known to families that go to Woodland and Kaiser and what is offered. • Looking forward to a positive 2021. <p>Dr. Granger</p> <ul style="list-style-type: none"> • So thankful for Sarah Middleton for her connections at Fullerton to help kids with staying up on top of their learning with tutors etc. • So thankful to the PFO for staying focused and helping the school through COVID and feels very lucky and appreciative for Amy Nagy. • Tile wall finally installed. Please include in the yearbook if possible. • Brought in \$2000 for gift card donations to give to families in need in our community. • Kaiser webinar coming up for Kaiser families on the use of Titan for emergency communication within the Kaiser Community. Being held between 9-10 Wednesday Dec 16th. Will be recorded if needed.
Reports from Presidents	<p>President Reports – Michelle Murphy & Sarah Middleton</p> <ul style="list-style-type: none"> • Recruiting Discussion...Doing great and positions are being filled • Going to add a business zoom account so that we can offer Spanish interpretation



MEETING MINUTES BOARD

Kaiser Woodland PFO

Wednesday, December 9, 2020

	<ul style="list-style-type: none"> Setting up a planning meeting for the Townhall. Info coming soon.
Treasurer Update	Treasurer – Angelina <ul style="list-style-type: none"> Check requests. Updated budget sent for review – will update with coin up soon
VP Reports & Discussions	<p>SCHOOL FUNDRAISING – Kellie Newcomb</p> <ul style="list-style-type: none"> Sign up for Coin Up Spirit Wear being delivered <p>COMMUNITY FUNDRAISING – Elizabeth McNerney</p> <ul style="list-style-type: none"> No Update this meeting <p>COMMUNICATIONS – Adrienne Ainbinder</p> <ul style="list-style-type: none"> Yearbook is happening! A lot has started since last meeting. We have a lot of volunteers to help for yearbook and 6th grade photos etc., and lovelines. Court memberships get yearbooks and that has been sorted out. Families have donated yearbooks if they did not need them from their membership purchase. Will need photos for yearbooks. Will need a lot of help getting that as well as photos. Proposed date of Jan 20th town hall and get to know Woodland. Read-a-thon discussion for Spring about dates. <p>Proposing to charge \$20.00 for yearbooks for both schools. Adrienne motions to approve the update to yearbooks Michelle seconds. Motion is passed.</p> <p>Proposing to update lovelines to run directly through TreeRing. and updated costing per page. Adrienne motions to approve the update to yearbooks Tami seconds. Motion is passed.</p> <p>ENRICHMENT – Tiffany Slater</p> <ul style="list-style-type: none"> Diversity & Inclusion: Council now active; initial meeting on 12/1 – great turn out and great perspectives for our community. The next meeting planned for end of January. <ul style="list-style-type: none"> A lot of missing books from last year not being returned. A lot of new books added to a wish list that are all great in diversity and inclusion. Want to start sharing on social media and read alouds are picking up momentum. Still need more volunteers for D and I council so please spread the word. Book Fair update from Cryssa – 375 visitors at woodland \$2814 sales and they get to keep \$703. Kaiser 289 Visitors they get to keep \$475. Will be planning a Spring Book Fair. <p>MEMBERSHIP – Stephanie Robson</p> <ul style="list-style-type: none"> Recruited new business partners.



MEETING MINUTES BOARD

Kaiser Woodland PFO

Wednesday, December 9, 2020

	<p>ARTS – Wendy Horne</p> <ul style="list-style-type: none">• January art update. Winslow Homer. <p>TECHNOLOGY – Tami McBride</p> <ul style="list-style-type: none">• Adding a new D and I page to the website• Free business listings – adding sponsors but also adding free business names to help with exposure.• Class link is being updated by the district. Tami has updated instructions on our website so that parents can access the info.
Other Business	Next PFO Meeting: January 13th – Virtual
Adjournment	Meeting adjourned at 7:53 pm.